



HOME EXCHANGE Confirmation Letter and Agreement

Dear _____

As mentioned in our correspondence, here is the agreement form that confirms our Home Exchange. I am pleased that we have agreed to do an exchange from _____ to _____. Rest assured that we are going to do our best to make this a great stay for you!

NAMES AND ADDRESSES

Party 1

Name: _____

Address: _____

ZIP Code/ Town: _____

Country: _____

Phone: _____

Mobile Phone: _____

Email: _____

JewettStreet HOME-ID: _____

Regular Number of Exchangers: _____

Adults: _____

Children (<18yrs): _____

EMERGENCY CONTACT:

Name: _____

Address: _____

Phone: _____



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Party 2

Name: _____

Address: _____

ZIP Code/ Town: _____

Country: _____

Phone: _____

Mobile Phone: _____

Email: _____

JewettStreet HOME-ID: _____

Regular Number of Exchangers: _____

Adults: _____

Children (<18yrs): _____

EMERGENCY CONTACT:

Name: _____

Address: _____

Phone: _____

DATES OF EXCHANGE

The home of _____ will be available from _____
to _____.

The home of _____ will be available from _____
to _____.



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(In the following section you find suggestions that you might want to include in your agreement, plus there is also space for additional items that you and your home exchange partner agree to.)

- We agree to take care of each others home/garden as we would take care of our own home/garden.
- Use of electricity/water will be for account of the home owner as long as it is a "normal" use.
- We will replace basic food staples that we use up.
- In case of damage to belongings of the other party, we consult each other and replace them if necessary.
- The home exchange guest will pay for long distance calls, local calls will be covered by the home exchange host.
- We will water each other's plants.
- Pets will be brought elsewhere (family/boarding-house etc.) so there's no need to take care of them.

or

- We take care of each other's pets according to the owner's instructions.
- We provide each other with detailed instructions for the appliances and equipment we'll be using.
- We will make space in closets and drawers for each other's belongings.
- We provide linen for our guests. The day the guests leave, the beds will be stripped and the linen put in a container near the washing machine.
- Both will clean the host's home or pay for the host's house cleaning service so that at departure, the home is in the same condition as at arrival.



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Additional Arrangements

- Arrangements for keys (e.g., mailing them beforehand or leaving them with a neighbor)
- Use of additional facilities (e.g., clubs, membership cards, pools, extra homes, boats that are offered during the home exchange)
- Other points as mutually agreed.

We understand that after we have come to an agreement, cancellation is a serious problem for the other party. It is understood and agreed by both parties that the exchange of homes for vacation purposes is a non-commercial arrangement. The other party is a guest for the specific period.

This confirmation letter contains our entire agreement. If you approve of the above statements, please return one signed copy of this letter and keep one for your records.

Please let me know if you would like to add anything, or have any questions.

With best regards,

Agreed to by:

Agreed to by:

Name: _____

Name: _____

Signed: _____

Signed: _____

Date: _____

Date: _____